

# CHINESE CLUB OF SAN MARINO 聖瑪利諾華協

2425 Huntington Drive, San Marino, CA 91108

Tel: (626)796-5190 Fax: (626)795-5180 Email: info@ccsm.org

(Office Hours Monday to Friday, 2:00 pm – 6:00 pm)

**GROUP APPLICATION FORM 社團申請表 DATE 日期:** \_\_\_\_\_



Please bring or send back to the address above. Form should be updated with group member information every February.

Please type or print clearly in English only.

## GROUP INFORMATION 社團資料:

Group Name 社團名稱: \_\_\_\_\_

Group Description 社團內容: \_\_\_\_\_

Meeting Time 聚會時間: \_\_\_\_\_

Meeting Place 聚會地點: \_\_\_\_\_ Meeting Frequency 次數: \_\_\_\_\_

## GROUP LEADER INFORMATION 社團負責人:

Last Name 姓名: \_\_\_\_\_ First Name 名字: \_\_\_\_\_

Address 地址: \_\_\_\_\_

City 城市: \_\_\_\_\_ Zip Code 郵政編碼: \_\_\_\_\_

Phone 電話: \_\_\_\_\_ Email 電郵: \_\_\_\_\_

Director 理事

Adviser 顧問

## GROUP INSTRUCTOR INFORMATION 社團教師:

Last Name 姓名: \_\_\_\_\_ First Name 名字: \_\_\_\_\_

Address 地址: \_\_\_\_\_

City 城市: \_\_\_\_\_ Zip Code 郵政編碼: \_\_\_\_\_

Phone 電話: \_\_\_\_\_ Email 電郵: \_\_\_\_\_

Instructor Information 教師背景資料: \_\_\_\_\_

\_\_\_\_\_

## FEE & OTHER INFORMATION 費用和其他資料:

Instructor Expenses 教師費用: Amount: \$ \_\_\_\_\_ Per \_\_\_\_\_

Any club usage fees paid to Chinese Club 社團支付費用給華協:  No  Yes, Amount \$ \_\_\_\_\_

Activity fees for Chinese Club Members  No  Yes, Amount \$ \_\_\_\_\_

Activity Fees for non-Chinese Club Members  No  Yes, Amount \$ \_\_\_\_\_

If there is activity fees, please explain the purpose of the fees below.

\_\_\_\_\_

Estimated Number of Chinese Club Members in the group \_\_\_\_\_

Estimated Number of non-Chinese Club Members in the group \_\_\_\_\_

Estimated Number of people in the group \_\_\_\_\_

Percentage of Chinese Club Members in the group \_\_\_\_\_

**Group Guidelines:**

- For any new group set up, Chinese Club requires 80% of participants to be Chinese Club Members, and there shall be no club facilities usage fee.
- For Non-Chinese Club Members shall pay twice of annual club membership fee to Chinese Club as group annual fee. For Chinese Club Members, there shall be no group annual fee. If there is any additional activity fees or instructor fees should be additional to the group annual fee.
- The group member information shall be submitted within 30 days after the first activity in the club has begun.
- The group member Information shall be updated and submitted in February of every year.
- The group leader shall follow Chinese Club bylaw and rules to manage the group. The group leader shall not make any profit from the group activities. The group leader shall also ensures the member safety. The leader shall maintain the cleaning and security of the club facilities.

**SIGNATURE 簽名:**

I have read and agreed to follow the group guidelines.

Signature of Group Leader 簽名: \_\_\_\_\_

Date 日期: \_\_\_\_\_